Parents and Carers – How to Raise a Concern

If you have a concern or question, we're here to help. To resolve issues quickly, please speak to the right person first. The chart below shows who to contact.

Ongoing SEND needs

Academic concerns:
- Learning
- Home learning
- Classroom performance
- Special Educational Needs and Disabilities (SEND) – initial concerns

Behavioural concerns:
- Behaviour of your child
- Behaviour of others toward your child

Wellbeing concerns:
- Bullying
- Mental health
- Safety
- Changes at home

Administrative concerns:
- School policies
- School communication
- Facilities
- Attendance / absence
- Illness / medical conditions

Who to speak to first

Safeguarding

The Class Teacher

- For small concerns a conversation at drop-off or pick-up may be sufficient.
- If it is more confidential or will require more time to talk, please arrange for a face-to-face or telephone conversation at a convenient time.

School Administrator
- Ms Emily Simons

SEN

If the matter is unresolved

SENDCo – Kate Ashley
(Special Educational Needs and Disabilities Co-ordinator)

Head of School – Mr Myers

If the matter is still unresolved

TEAM Complaints procedure

Contact details :
01805 603263
admin@beaford-primary.devon.sch.uk