

Beaford PTA meeting					
<b>Date</b>	03/12/2021	<b>Location</b>	Zoom meeting	<b>Time</b>	8:30pm
<b>Committee</b>	<b>Initials</b>	<b>Category</b>			
Ellie Burt-Jones	EBJ	Treasurer			
Claire Saltearn	CS	Secretary			
<b>In attendance</b>					
El Jude	EJ	Member			
Kiri Snell	KS	Member			

Meeting started at 8:30pm

EBJ welcomed all in attendance.

EBJ and KS elected CS to the role of Secretary to Beaford School PTA.

8:50pm EJ joined the meeting.

KS proposed changing the name of the PTA to Friends of Beaford School. *This was agreed by all in attendance.*

A discussion was held regarding how every parent and carer of a child at the School is a member of the PTA.

EL suggested a list of proposed events is to be formulated for all parents/carers to put their name forwards to support. *This is to be discussed with M.Harts and once a list has been agreed, whether this could be published on the school website.* Any new suggestions to the events list are to be submitted to the PTA to then be agreed at the next committee meeting.

EBJ informed the committee that the Governing insurance provider for the PTA advised a Chair is not required if the constitution is amended to only require 2 committee members. *This amendment was agreed by all in attendance.*

*CS is to liaise with M.Harts in January 2022 regarding the after school cake sales.*

The members of the meeting discussed options for an informal gathering of anyone interested in assisting the PTA in 2022. *This is to be discussed again at a future meeting.*

A party for the children of Beaford School was raised. EJ suggested that secondary schools could be contacted to see if any pupils completing the Duke of Edinburgh Awards would wish to help at such events towards the service component of their award. *This is to be discussed again at a future meeting.*

EJ highlighted that a 'care box' could be beneficial to support events and the school, containing sensory and supportive items. *This is to be discussed with M.Harts and the SENCO.*

A discussion was held regarding how the PTA could ensure pupils of parents and carers receiving benefits are still able to access the benefits and resources made available by the PTA e.g. cake sale, Christmas decorations etc.

*The committee and attendants agreed that EJ is to remain as a signatory on the PTA accounts.*

*EJ is to manage the selling of school uniforms.*

Meeting closed at 9:50pm.